



ICT Lesson Plan

	Lesson plan
Subject	English
Grade	1
Scenario	Set of Laptops / Lab

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Topic	Handwriting
Year	One/Two
Duration of lesson	25 minutes
Prior knowledge/skills expected	<ul style="list-style-type: none"> The students should already have keyboard skills from working with TuxType and know the layout of the QWERTY keyboard. Students know the names of the letters of the alphabet because they can sing the Alphabet song. Students know how to access the Typing website using Internet Explorer <i>favourites</i> as they have done it in each previous handwriting class. Students can work individually and in pairs at a computer, which has been demonstrated in previous math activities on the classroom computer. Students know how to open and set up the COW's laptops as have done for each previous handwriting session.
Learning Outcomes	<p>English literacy writing – Form and Production:</p> <ul style="list-style-type: none"> Uses correct pencil grip, paper placement and posture (step4) Writes letters of consistent size and formation (step 6) <p>Learning objective Students will be able to correctly handwrite the letter Kk (capital and small) and copy sentences with the target letter in it.</p>
Assessment	<p>Ongoing formative assessment. Teacher will observe the handwriting during the writing process and indicate when s/he wishes it to be repeated (mastery). Students get feedback via teacher comments, and progression through a graded reward system. Students write in pencil but are working towards the goal of being permitted to write in pen. Teacher checks each day's work and if of sufficient quality writes a P, or an E, or an N. Once child has got PEN they get to write with ballpoint pen next time. Children ultimately work towards getting Permanent Pen as a reward for quality work (teacher to hype this up as something special).</p>
Resources and Materials	<ul style="list-style-type: none"> COW of laptops, one computer for each pair on the desk in front of them so they can both see the screen easily. Handwriting Website http://qt.50webs.com/handwriting/index.html Tuxtype program (installed or portable app) Readplease2003 program (installed) or Balabolka (portable) Handwriting lined paper or workbook Demonstration projector Alphabet search puzzle (in reserve if tuxtype doesn't work) [contingency plan] 
Student activities	<p>0-3min</p> <p>Call students to the mat. Ask what yesterday's letter was. (K) What was special about it? (curly bit) What did they have to concentrate on? (letter height, middle position, starting from the top line) Demonstrate correct stroke order on whiteboard.</p>

		<p>Get students to recite with you – down, up, around, out, Everyone stands up, finger point, trace the letter. Elbow point, Nose point.</p>
	<p>4-5</p>	<p>Open website – select K Tuesday (k2) ALPHABET soup. Your daily handwriting practise</p>  <p>Remind children they need to copy the Day and Date.</p> <ul style="list-style-type: none"> • 3 sets of letters on each line • Pay attention to capital letters. • Do the numbers clearly. <p>Check that children know what to do when they finish – practice typing on TuxType game while waiting for teacher. Quiz children to repeat instructions. Any questions?</p>
	<p>6-8</p>	<p>Tell children to quietly collect laptops from cow and set up on desks. One of pair to get computer, other of pair gets their handwriting books. Trouble shoot as necessary. (Leave page open on class computer as alternative) Give points to quietest and quickest pairs.</p>
	<p>9-21</p>	<p>Remind children to work silently All children are to copy webpage handwriting practice into their workbooks. Teacher to walk around observing pencil grip, and stroke order. Check the writing as going and as children finish. Children to repeat if not neat or correct. Assign PEN as appropriate. Check any who have finished, allow to go on tuxtype if quality is okay. If only one of pair has finished, slower one has to copy from other's book, and then take turns with computer when both are done.</p>
	<p>22-23</p>	<p>Remind slow writers to finish up. Books to be returned to shelf Computers to be shut down and returned to COW (set to recharge)</p>
	<p>24-25</p>	<p>On the mat, debrief Children to suggest some K sentences. Teacher types quickly into Readplease2003/Balabolka and have computer read them out.</p>
<p>Contingency Plan</p>		<p>Website not available</p> <ul style="list-style-type: none"> • Written version of day's writing (have printouts of entire series in a clear file to refer to). Write on Whiteboard for children to copy. Make sure all children turn their desks to be able to see the whiteboard. <p>Tuxtype follow up activity doesn't open</p> <ul style="list-style-type: none"> • Alphabet search puzzle (paper based)

	<ul style="list-style-type: none"> • Type lesson content into readplease2003 <p>Lesson cannot be taught (no power/lights)</p> <ul style="list-style-type: none"> • Take big book (Taking The Cat's Way Home 1998 Jan Mark) to library or other lighted area and do Shared Reading. Find the K words in the story (ie Kemp St.)
<p>Trouble Shooting</p>	<p>Laptop trouble shooting</p> <ul style="list-style-type: none"> • Internet <ul style="list-style-type: none"> ○ Check wireless access → restart computer/ access point ○ Check other sites → try different browser • Laptops <ul style="list-style-type: none"> ○ Battery → move computer to table near power source and use power adapter. ○ Sunlight → pull curtains if sun is making screen to dim, adjust screen brightness setting to max ○ Web browser not working → use firefox portable ○ Tuxtype not installed → use tuxtype portable • Class computer <ul style="list-style-type: none"> ○ Projector → batteries in remote, power ○ Readplease2003 no sound → speakers connected, mute control, power <p>Pencils</p> <ul style="list-style-type: none"> • Ensure all are sharp → keep sharpener handy <p>Checklist</p> <ul style="list-style-type: none"> ✓ Laptops booked ✓ Enough laptops present and charged ✓ Internet working ✓ Website up ✓ Projector working ✓ Readplease2003/Balabolka sound working ✓ Whiteboard pens ✓ Sharpener ✓ Spare pencils

Resources <http://www.twict.net/handwriting>

<http://qt.50webs.com/handwriting/index.html>

<http://www.cross-plus-a.com/balabolka.htm>

<https://sourceforge.net/projects/tuxtype/>